

Dear Parent

We all are, by now, fully conscious of the difficult times that Coronavirus has posed for the human race. We pray for your safety and wellbeing and request you to 'Stay Home...Stay Safe'.

To ensure that your ward's formal education continues despite temporary closure of schools, we propose to conduct online classes for all our students. These online classes will start on Monday, the 06th of April, 2020.

The methodology for this online teaching is mentioned below:

1. Our teachers are preparing to handle online teaching by creating Word/PowerPoint presentations, assignments, worksheets etc.

2. On your part, we request you to immediately equip yourselves with the following minimal infrastructure, which most of you may already be having:

a) Multi-media Desktop/Laptop Computer or Smartphone.

b) Microsoft Teams, a software which is well known to many. 'How to download and use Microsoft Teams' on desktop/laptop computers is covered in **Annexure-1**. How to do the same on smartphones is covered in **Annexure-2**.

c) Schedule of these online classes is placed as **Annexure-3**.

d) For these online classes to be effective and efficient, we request you to counsel your ward and remind him/her that all the protocol that they follow in school applies in online 'school' as well. So, please...

(i) Provide a quiet place where your ward will sit for the online classes. For Classes I, II & III, we request a parent to be seated along with the child during the duration of the class.

(ii) Provide basic infrastructure – multimedia computer and internet connectivity.

(iii) Ensure that a notebook and stationery is organised before every class. You may not have the textbooks. But do not worry. We will provide links for e-version of your actual textbooks and of supplementary reading material.

(iv) Advise them to dress up decently for the classes, not engage in cross chatting with their classmates.

(v) Please log-in atleast 05 minutes before the scheduled time, and log-out once the session is over.

Please note that these classes are meant only for students of St. Mark's Sr. Sec. Public School, (Janakpuri) and they should not share their school log-in IDs with their friends from other schools.

In addition to the online classes, we will be regularly sharing URLs of books and reading material which can be downloaded free of cost for supplementary reading, e.g.

1. BYJUS : <https://byjus.com/>

2. AUDIBLE

: <https://www.googleadservices.com/pagead/aclk?sa=L&ai=DChcSEwid JD6u7zoAhXCGo8KHRsnCAkYABAAGgJzYg&ohost=www.google.com&cid=CAESQOD2ke1GG8wY3BrvGiziJaymDdpYhPmYaT0pHDRONBrB12RKdqA3VTa9qKSpOvR8nT81q5J2vF74GLA3-Z3 NCA&sig=AOD64 3StPhXSkFN55Izx6W1l Kl Xrcw&q=&ved=2ahUKEwjvIn6u7zoAhVrlbcAHffyBhMQ0Qx6BAGPEAE&adurl=>

3. KHAN ACADEMY : <https://www.khanacademy.org/>

4. SCHOLASTIC : <https://www.scholastic.com/teachers/teaching-tools/articles/resources/scholastic-learn-at-home--free-resources-for-school-closures.html>

We agree that all will not be easy as it seems and there may be few difficulties. Not all may have computers suitable for such multimedia online teaching, and may have to settle for smaller screens of their smartphones. Some may have difficulty in using technology as a tool for online teaching, and it may take a few classes to adjust and adapt. There may also be issues of electricity and internet connectivity. We are sure that with a bit of patience, we will be able to find solutions to all such issues as we move along the new path.

We hope to successfully beat COVID-19 by discharging our responsibilities as teachers in one form or the other. With your support, we are sure to make this online teaching, an interim measure, a success for your children...the citizens of tomorrow.

For any queries, you may please contact...

For Classes I-II : Ms Ritu Khurana (+91-83681 41195)

For Classes III-V : Ms Richi (+91-98991 34816) / Ms Pushpa (+91-97184 19002)

For Classes VI-VIII : Ms Poonam Bhatia (+91-98118 54345) /
Ms Monika Uppal (+91-87505 20175)

For Classes IX & X : Ms Rajni (+91-98712 88891)

For Classes XI & XII : Mr Mohan Singh (+91-98732 38552)

You may also email your query to : smsjp@saintmarksschool.com

Note: Annexures 1, 2 & 3 have also been uploaded on the school website

: <http://www.saintmarksschool.com/new/Janakpuri/>

Thank You & Best Regards...

Ms Alka Kher

Principal